

Human Resources Management Program




2024 - 2025 Academic Calendar




| August '24 | | | | | | | September '24 | | | | | | | October '24 | | | | | | |
|------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | S | Su | M | Tu | W | Th | F | S | Su | M | Tu | W | Th | F | S |
| | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 29 | 30 | 1 | 2 | 3 | 4 | 5 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | | | | | | 27 | 28 | 29 | 30 | 31 | | |
| | | | | | | | | | | | | | | | | | | | | |

| November '24 | | | | | | | December '24 | | | | | | | January '25 | | | | | | |
|--------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | S | Su | M | Tu | W | Th | F | S | Su | M | Tu | W | Th | F | S |
| | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | 1 | 2 | 3 | 4 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 | | | | | 26 | 27 | 28 | 29 | 30 | 31 | |
| | | | | | | | | | | | | | | | | | | | | |

| February '25 | | | | | | | March '25 | | | | | | | April '25 | | | | | | |
|--------------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | S | Su | M | Tu | W | Th | F | S | Su | M | Tu | W | Th | F | S |
| | | | | | | 1 | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 23 | 24 | 25 | 26 | 27 | 28 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | |
| | | | | | | | 30 | 31 | | | | | | | | | | | | |

| May '25 | | | | | | | June '25 | | | | | | | July '25 | | | | | | |
|---------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | S | Su | M | Tu | W | Th | F | S | Su | M | Tu | W | Th | F | S |
| | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | 1 | 2 | 3 | 4 | 5 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | | | | | | 27 | 28 | 29 | 30 | 31 | | |
| | | | | | | | | | | | | | | | | | | | | |

-  School Closed/ Holiday(s)
-  In-Class (9:00 – 4:00)
-  Break Between Courses

-  Orientation – HRM Program (6:30 p.m.)
-  PD Day: Instructors (No Office Hours for Students)
-  Graduation Day (Not Confirmed)

Course Start Date = 

Course End Date = 

Human Resource Management Certificate Program

Program Calendar: 2024 - 2025

Session Location: 140 Weymouth St, Room 137W

Each session will include a morning & afternoon break of 10-15 minutes and 1/2 hour lunch break

| Session Date | Session Time | Topic |
|---------------------------------------|--------------------------|---|
| Sept. 3, 2024 | 6:30 pm - 9:00 pm | HRM Program ORIENTATION in classroom 137W |
| Sept. 4, 2024 | 6:30 pm - 7:30 pm | Research & report writing basics (APA, AI use, report writing tips) |
| Sept. 5, 2024 | 6:30 pm - 7:30 pm | The secret to identifying valid sources |
| Sept. 7, 2024 | | BUSI-1400 START DATE |
| Sept. 7, 2024 | 9:00 am - 4:00 pm | BUSI-1400 Planning and Management In-Person Class |
| Sept. 21, 2024 | 9:00 am - 4:00 pm | BUSI-1400 Planning and Management In-Person Class |
| Sept. 29, 2024 | | BUSI-1400 END DATE |
| Oct. 1, 2024 | | BUSI-1401 START DATE |
| Oct. 5, 2024 | 9:00 am - 4:00 pm | BUSI-1401 Recruitment & Selection In-Person Class |
| Oct. 19, 2024 | 9:00 am - 4:00 pm | BUSI-1401 Recruitment & Selection In-Person Class |
| Oct. 23, 2024 | | BUSI-1401 END DATE |
| Oct. 26, 2024 | | BUSI-1402 START DATE |
| Oct. 26, 2024 | 9:00 am - 4:00 pm | BUSI-1402 Performance Management In-Person Class |
| Nov. 9, 2024 | 9:00 am - 4:00 pm | BUSI-1402 Performance Management In-Person Class |
| Nov. 17, 2024 | | BUSI-1402 END DATE |
| Nov. 21, 2024 | | BUSI-1403 START DATE |
| Nov. 23, 2024 | 9:00 am - 4:00 pm | BUSI-1403 Developing Compensation Programs In-Person Class |
| Dec. 7, 2024 | 9:00 am - 4:00 pm | BUSI-1403 Developing Compensation Programs In-Person Class |
| Dec. 13, 2024 | | BUSI-1403 END DATE |
| Dec. 14, 2024 - Jan. 5, 2025 | | Break: No Classes |
| Semester 2 - In classroom 137W | | |
| Jan. 6, 2025 | | BUSI-1404 START DATE |
| Jan. 11, 2025 | 9:00 am - 4:00 pm | BUSI-1404 Training & Development In-Person Class |
| Jan. 25, 2025 | 9:00 am - 4:00 pm | BUSI-1404 Training & Development In-Person Class |
| Jan. 26, 2025 | | BUSI-1404 END DATE |
| Jan. 27, 2025 | | BUSI-1405 START DATE |
| Feb. 1, 2025 | 9:00 am - 4:00 pm | BUSI-1405 Occupational Health & Safety In-Person Class |
| Feb. 15, 2025 | 9:00 am - 4:00 pm | BUSI-1405 Occupational Health & Safety In-Person Class |
| Feb. 16, 2025 | | BUSI-1405 END DATE |
| Feb. 17 - Mar. 2, 2025 | NO CLASSES | Reading Week: No Classes |
| Mar. 3, 2025 | | BUSI-1408 START DATE |
| Mar. 8, 2025 | 9:00 am - 4:00 pm | BUSI-1408 Labour Relations In-Person Class |
| Mar. 22, 2025 | 9:00 am - 4:00 pm | BUSI-1408 Labour Relations In-Person Class |
| Mar. 24, 2025 | | BUSI-1408 END DATE |
| Mar. 28, 2025 | | BUSI-1407 START DATE |
| Mar. 29, 2025 | 9:00 am - 4:00 pm | BUSI-1407 Capstone - Developing Policy Manual Components |
| Apr. 12, 2025 | 9:00 am - 4:00 pm | BUSI-1407 Capstone - Developing Policy Manual Components |
| Apr. 23, 2025 | | BUSI-1407 END DATE |