

Create a List – Customized Training Department

COMPETITION #23-02

DUTIES AND RESPONSIBILITIES

The Customized Training Department is currently compiling a list of individuals who may be interested in developing short courses for and supporting students in the [New Manager Training Microcredential Series](#).

Microcredentials offered in the New Manager microcredential series include:

- Communication skills
- Human Resource Management
- Performance Management
- Team Building Skills
- Leadership Skills
- Essential Manager Skills
- Organizational Behaviour

** Please indicate your preference of course(s) in your application.*

QUALIFICATIONS

Applicants should have:

- Recent relevant education and experience related to the course in which you are applying to teach.
- Excellent communication and interpersonal skills.
- Previous teaching experience would be an asset.

WHY WORK FOR US?

Staff is recognized as being integral to the success of Holland College, our learners, and our community. We are dedicated to staff success, both personally and professionally.

HOW TO APPLY

Please submit your resume, cover letter, and three references in person or by email, quoting the competition number 23-02.

Human Resources

Montgomery Hall

t: 902.629.4226

f: 902.566.9608

careers@hollandcollege.com

Only those selected for an interview will be contacted.

MORE DETAILS

SALARY:

\$36.52 to \$42.27 per hour

DEADLINE:

Applications will be accepted until **January 29, 2023**.

Proof of credentials or equivalencies from accredited regional or federal post-secondary institutions and/or their foreign equivalents will be required at the time of job offer.