

HOLLAND COLLEGE

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POLICIES & REGULATIONS LIST

Holland College Board Policies, Board Regulations, Administrative Regulations, and Non-Quality System Procedures are divided into eight categories. Foundation Board Regulations are under section 80 only. Access to a pdf copy of each document is through the links in the column to the left.

Recent revisions have the revision number shown in **red**.

Bookmark to each category: [10](#), [20](#), [30](#), [40](#), [50](#), [60](#), [70](#), [80](#)

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ID #	TITLE	REVISION (Issue Date)
10	COLLEGE GOVERNANCE	
BP-10-01	Policy Development	THREE (Mar 22/23)
BR-10-01-1	Policy Development Process	THREE (Sep 12/23)
BR-10-01-2	Other submissions to the Board	THREE (Mar 22/23)
BR-10-01-3	Policy Documents	FOUR (Mar 22/23)
BR-10-01-4	Defined Terms	TEN (May 15/24)
BR-10-01-5	Maintenance of Policies and Regulations	FIVE (Mar 22/23)

BR- 10-01-6	Conflict	THREE (Sep 12/23)
BP- 10-02	Conduct of Board Affairs	THREE (Mar 22/23)
BR- 10-02-1	Terms of Office	SEVEN (Feb 16/22)
BR- 10-02-2	Appointments to the Board-Student	FIVE (Mar 22/23)
BR- 10-02-3	Appointments to the Board-Faculty	SEVEN (Mar 22/23)
BR- 10-02-4	Member Orientation	THREE (Mar 22/23)
BR- 10-02-5	Terms of Reference-Standing Committee On Finance	SIX (Sep 12/23)
BR- 10-02-6	Terms of Reference-Standing Committee On Programs	FIVE (Mar 22/23)
BR- 10-02-7	Terms of Reference-Standing Committee On Executive Committee	THREE (Nov 24/21)
BR-10-02-8	Terms of Reference-Standing Committee On Pension Committee (Rescinded March 31, 2021 – moved to AR-10-02-1)	FOUR
BR- 10-02-9	Terms of Reference-Governance and Nominating Committee	NEW (Jul 14/21)
BP- 10-03	Duties and Obligations of Board Members	THREE (Mar 22/23)
BR- 10-03-1	Duties and Obligations of Board Members	THREE (Sep 12/23)
BR- 10-03-1a	Appendix A	
BP- 10-04	Board /President Relations	THREE (Mar 22/23)
BR- 10-04-1	Board /President Relations	THREE (Sep 12/23)
BP- 10-05	College Affiliates	THREE (Mar 22/23)
BR- 10-05-1	College Affiliates	THREE (Mar 22/23)
20	FISCAL, PHYSICAL AND INFORMATION	Top Δ

BP-20-01	Budgeting & Financial Management	TWO (Mar 31/21)
BR-20-01-1	Accounting and Purchasing	TWO (Mar 31/21)
BR-20-01-2	Auditor	THREE (Mar 31/21)
BR-20-01-3	Deficit Budgeting	TWO (Mar 31/21)
BR-20-01-5	Second Quarter Forecast	TWO (Mar 31/21)
BP-20-02	Availability of Resources	TWO (Mar 31/21)
BP-20-03	Preservation & Maintenance of Resources	TWO (Nov 24/21)
BP-20-04	Acquisition and Disposition of Resources	TWO (Nov 24/21)
BP-20-05	Environmental Policy	TWO (Nov 24/21)
BP-20-06	Intellectual Property (IP)	FOUR (May 20/22)
BP-20-07	Information Technology Resources	THREE May 20/22
BP-20-08	Personal Information Protection & Electronics Documents Act (PIPEDA)	TWO (Nov 24/21)
BP-20-09	Freedom of Information and Protection of Personal Privacy (FOIPP) and Access to Information Policy	TWO (Sep 25/19)
BP-20-10	Naming of College Assets	TWO (Nov 24/21)
BP-20-11	Educational Resources	THREE (Nov 24/21)
BR-20-11-1	Copyright—Fair Dealing & Other Exceptions	THREE (Jan 31/24)
BP-20-12	Confidentiality and Reporting of Confidential Information	TWO (Nov 24/21)
BP-20-13	Canada’s Smartest Kitchen – Cannabis-Based Product Research & Development	ONE (Sep 25/19)
30	HEALTH, SAFETY, AND SECURITY	Top ▲

BP- 30-01	Respectful Learning and Work Environment	TWO (Sep 12/23)
BP- 30-02	Sexual Violence Policy	THREE (May 11/23)
BR- 30-02-1	Sexual Violence Protocol	FIVE (Oct 6/23)
BP- 30-04	Institutional Safety	FIVE (Jan 31/24)
BR- 30-04-7	Alcohol, Cannabis and Other Drugs on Campus	TWO (Nov 9/23)
BR- 30-04-8	Impairment on Campus	TWO (Jan 31/24)
BP- 30-09	Tobacco & Smoke Free Environment	THREE (Mar 31/21)
40	HUMAN RESOURCES	Top Δ
BP- 40-01	Fundamental Principles	TWO (May 20/22)
BR- 40-01-1	Employee Ethics and Conduct	FIVE (Jan 31/24)
BR- 40-01-3	Senior Management Appointments	SEVEN (May 22/22)
BR- 40-01-4	Complaint Procedures	TWO (May 20/22)
BR- 40-01-5	Donations to Holland College Memorial Fund in Memory of College Staff Members and/or Families	THREE (May 20/22)
BP- 40-03	Health and Wellness	TWO (May 20/22)
BP- 40-04	Collective Agreements and Employment Contract Negotiations	THREE (Jan 31/24)
BR- 40-04-1	Collective Agreements and Employment Contract Negotiations	TWO (May 20/22)
BR- 40-04-2	Re-Employment of Retired Employees	FIVE (Jan 31/24)
50	STUDENTS	Top Δ

BP-50-01	Student Rights, Responsibilities and Conduct	THREE (Mar 22/23)
BR-50-01-1	Student Rights and Responsibilities	TWO (Nov 9/23)
BR-50-01-2	Student Code of Conduct	THREE (Nov 9/23)
BP-50-02	Student Progress	TWO (Jan 18/23)
BP-50-03	Admission	TWO (Jan 18/23)
BP-50-04	Assistance and Awards	TWO (May 20/22)
BP-50-07	Supplementary Learning	Rescinded
BP-50-08	Providing Accommodation for Learners with a Disability	TWO (Jan 18/23)
BP-50-09	Student Travel	TWO (Jan 18/23)
BR-50-09-1	Student Travel	TWO (Jan 18/23)
60	PLANNING AND DEVELOPMENT	Top Δ
BP-60-01	Planning and Development	TWO (Jan 18/23)
BR-60-01-1	Strategic Forecasting	TWO (May 20/22)
BP-60-02	Public Relations	TWO (May 20/22)
BP-60-03	Program Evaluation	TWO (May 20/22)
BR-60-03-1	Program Evaluation	TWO (May 20/22)
BP-60-04	Holland College Quality Policy and Statement of Vision, Mission and Values	SEVEN (Jun 27/24)
BP-60-05	Research	THREE (Jan 18/23)
70	PROGRAMS	Top Δ

BP-70-01	Educational Philosophy	THREE (May 20/22)
BR-70-01-1	Student Assessment	TWO (Jan 31/24)
BP-70-02	Programs and Courses	SIX (May 15/24)
BR-70-02-1	Post Secondary Programs and Non-Credit Training	TEN (May 15/24)
BR-70-02-2	Corporate Image	TWO (May 20/22)
BR-70-02-3	Prior Learning Assessment & Recognition	TWO (Nov 26/14)
BP-70-03	Recognition of Credential Completion	FOUR (May 15/24)
BR-70-03-1	Recognition for Credential Completion	SEVEN (Jun 27/24)
80	COLLEGE ADVANCEMENT & FOUNDATION	Top A
BP-80-01	Holland College Foundation	TWO (Jan 18/23)
SUBCATEGORY	DONATIONS TO FOUNDATION	
FBR-80-01-10-1	Solicitation of Donations	TWO (Dec 7/22)
FBR-80-01-10-2	Acceptance of Donations	THREE (Dec 7/22)
FBR-80-01-10-3	Gift Designation and Restrictions	THREE (Dec 7/22)
FBR-80-01-10-5	Gifts of Life Insurance and Securities	TWO (Dec 7/22)
FBR-80-01-10-6	Gifts of Securities	Rescinded
FBR-80-01-10-7	Named Gift Opportunities	TWO (Dec 7/22)
SUBCATEGORY	ENDOWMENTS	
FBR-80-01-20-1	Categories For Endowments	Rescinded
FBR-80-01-20-2	Endowments	TWO (Dec 7/22)
SUBCATEGORY	FUNDRAISING	

FBR- 80-01-30-1	Controlling Costs of Fundraising	TWO (Dec 7/22)
FBR- 80-01-30-2	Selling/Sharing of Lists	Rescinded
SUBCATEGORY	SOLICITATIONS	
FBR- 80-01-40-1	Guidelines on Solicitations	TWO (Dec 7/22)
SUBCATEGORY	FOUNDATION & ALUMNI WEB PAGES	Top ▲
FBR- 80-01-50-1	Posting Third Party Information on the Foundation and Alumni Web Pages	Rescinded
SUBCATEGORY	FOUNDATION INVESTMENTS	Top ▲
FBR- 80-01-60-1	Foundation Investments	SIX (Dec 7/22)
	Quality Procedures	
	Quality Forms	

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